

SECRET

OGC HAS REVIEWED.

OGC 70-1457

24 August 1970

MEMORANDUM FOR: Deputy Director of Personnel

SUBJECT: Reimbursement or Advance Payment of  
Travel and Transportation Expenses  
of Retirees

25X1 1. You have asked our opinion with regard to the following  
fact situation. [redacted] moved his household effects to  
[redacted] in June 1969  
25X1 in anticipation of his retirement in June 1970. At the time the  
effects were moved, he was not a member of the CIA Retirement  
System. He was a member when he retired however. He has now  
requested reimbursement for the \$753.67 incurred as moving costs  
upon retirement.

25X1 2. It is our opinion that [redacted] request for reimburse-  
ment of the cost of moving his household effects in June 1969 must  
be denied for several reasons. While there is no logical reason for  
not allowing advance shipment of household effects in retirement  
cases, the period between shipment and actual retirement must be  
a reasonable one. Also, reimbursement for advance shipment may  
not be authorized without a valid travel order at the time of shipment.  
25X1 [redacted] was ineligible to be reimbursed for the cost of shipping  
his effects at the time he actually shipped them. Therefore, a valid  
travel order authorizing such shipment could not have been written.  
The Comptroller General has long held that authorization for ship-  
ment of household effects must be extant before shipping the goods  
and completing the travel. (See 27 Comp. Gen. 128)

25X1 3. The answers to your specific questions are the following.  
The authority in [redacted] may not be used to pay [redacted] 25X1  
claim. There would be no legal objection to the Agency's reimbursing a

SECRET

GROUP 1  
Excluded from automatic  
downgrading and  
declassification

MORI/CDF

01

**SECRET**

retiring employee for shipping his household effects before his retirement if authorized in the travel order and if the shipment of the effects could be reasonably related to his retirement (time and destination being the only material factors). If a valid travel order issues, there would be no legal objection to a travel advance. Care should be exercised, however, in being certain the employee realizes that if he does not retire as scheduled in the travel order, he must repay the advance.

4. Your questions in subparagraph 3d of your memorandum concerning observing maximum time periods and requiring a repayment agreement are matters of policy. We would certainly pose no legal objection to such procedures. Finally, if the employee dies before retirement but after shipping the goods and the Agency could not employ other travel benefits arising because of his death for shipping the goods, the Agency would then be required to treat the advance for such shipment to his retirement point in the same way as any other accountable sum owed by a deceased employee.



25X1

Att

Assistant General Counsel

Background Papers

OGC: 

25X1

Distribution:

Orig & 1 - Addressee

✓ 1 - Subject - TRAVEL

1 - 

25X1

1 - Chrono

**SECRET**

02